

**SOP/Procedure for Auto-renewal of License
of Dealer of Weights and Measure**

1. Auto-renewal option is available in the existing login account of the applicants on <http://www.jklegalmetrology.com>
2. Applicants for auto-renewal of License of Dealer of Weights & Measures shall have to apply 30 days before the validity of the existing License. After expiry of validity, the applicants shall have to apply through regular renewal mode requiring approval/permission from Controller, Legal Metrology, J&K.
3. An online satisfactory report (NOC) from concerned Assistant Controller/ Deputy Controller, Legal Metrology, for ascertaining non contraventions of any of the provision of Legal Metrology Act, 2009 Rules made thereunder and license conditions issued shall be required to proceed for auto-renewal.
4. In case there is no contraventions of the Act/Rules/license conditions by the licensee applicant, the gate-way for payment of fee will be allowed for proceeding to auto-renewal within seven days from the date of application.
5. Subject to payment of prescribed fee, the license will be renewed automatically and the renewed document will be generated automatically and the applicant can download the said document from his/her existing login account.
6. After successful auto-renewal, the Controller or any Legal Metrology Officer, authorized on his behalf, may inspect the premises of the licensee, through central inspection System or otherwise, at any reasonable time and if any violation is found or any information provided for the said auto renewal is found be false, legal action against the concerned person (s)/ licensee will be initiated according to the law.