



**Government of Jammu and Kashmir**  
**General Administration Department**  
 Civil Secretariat, Jammu

**Subject: Business Reform Action Plan (BRAP), 2018 under Ease of Doing Business (EoDB) and inclusion of services thereof (Online only).**

**Circular No. 52-GAD of 2018**  
**Dated: 14-12-2018**

In order to provide transparent, efficient and hassle free services to the citizens of the State and to regulate business environment in the Government Departments, various services have been notified as public services from time to time under the Jammu and Kashmir Public Services Guarantee Act, 2011. Such notified public services have to be provided to the eligible citizens of the state within the specified time period.

Further, in line with the stated policy of Government to facilitate business environment in the State, the Government has taken various measures which include framing of regulations as would make services accessible to the citizens.

To provide a conducive business environment under the Business Reforms Action Plan 2018 (BRAP), the Government has decided to provide services having direct bearing on the business environment in 'Online Mode', to the extent possible, so that the stake holders can avail such services in a hassle free manner. The concerned Departments have already notified through Government Order the details of the service(s) which shall be provided in 'Online Mode' indicating therein also the documents/formalities required to be fulfilled to avail the service.

Now, therefore, it is notified for information of all concerned that the services forming Annexure to this Circular shall be provided solely 'Online Mode only' by the Departments as indicated against each service.

**Sd/-**

(Hilal Ahmad)IAS

**Commissioner/Secretary to Government**

No:- GAD/PSGA/01/2018

Dated: 14-12-2018

Copy to the:-

1. All Financial Commissioners.

**Annexure to Circular No.52-GAD of 2018**

S.No	Name of the Service	Name of departments
1.	Registration of Hotels, Guest Houses etc	<b>Tourism Department</b>
2.	Registration of dealers	-do-
3.	Registration of Travel Agents etc.	-do-
4.	Issuance/Renewal License for selling & storage of seed (Retail/Wholesale).	<b>Agriculture Production Department</b>
5.	Issuance/renewal of License for Fertilizers (Retail/Wholesale)	-do-
6.	Certificate of Registration for manufacturing of Physical/Granulated Mixture of Macro & Micro-Nutrient Fertilizers, Organic Fertilizers and Bio-Fertilizers.	-do-
7.	Issuance/Renewal of License to manufacture/Sell/Storage of Pesticides/Insecticides/Fertilizers.	-do-
8.	Issuance/Renewal of License to Manufacturer of Weights and Measures	<b>Department of Food Civil Supplies and Consumer Affairs</b>
9.	Issuance/Renewal of License to dealer of weights and measures	-do-
10.	Issuance/Renewal of License to repair of weights and measures	-do-
11.	Registration as Manufacturer/Packer/Importers Under Package Commodity Rules	-do-
12.	Registration certificates/licenses/ords, financial assistances, notices, challans, fines, penalties, inspection/verification reports etc as also the returns filed by the occupiers/unit holders/employers, applications/payments/fees made by the applicants.	<b>Labour and Employment Department</b>
13.	Grant of permission to transport timber/firewood obtained from trees felled during the course of establishment of an industrial unit w.e.f 30-09-2018	<b>Forest Ecology and Environment Department</b>
14.	Change in land use (CLU) for conversion to industrial use for land outside of Industrial Parks/Estates/Industrial Development Corporations (IDC)	<b>Housing and Urban Development Department</b>
15.	Accreditation Programs for professional including Architects and Structural Engineers	-do-
16.	Construction Permits/Permissions	-do-
17.	Inspection by Building Proposal Office/relevant agency as part of Building Plan Approval Process	-do-
18.	Inspection by Building Proposal Office/relevant agency as part of obtaining certificate, if any, for Plinth Level Inspection	-do-
19.	Completion and Occupancy Certificate and Inspection by Building Proposal Office/relevant agency as part of obtaining Occupancy/Completion Certificate	-do-

*(Handwritten signature)*  
14/12

ONLINE ONLY LEGAL METROLOGY